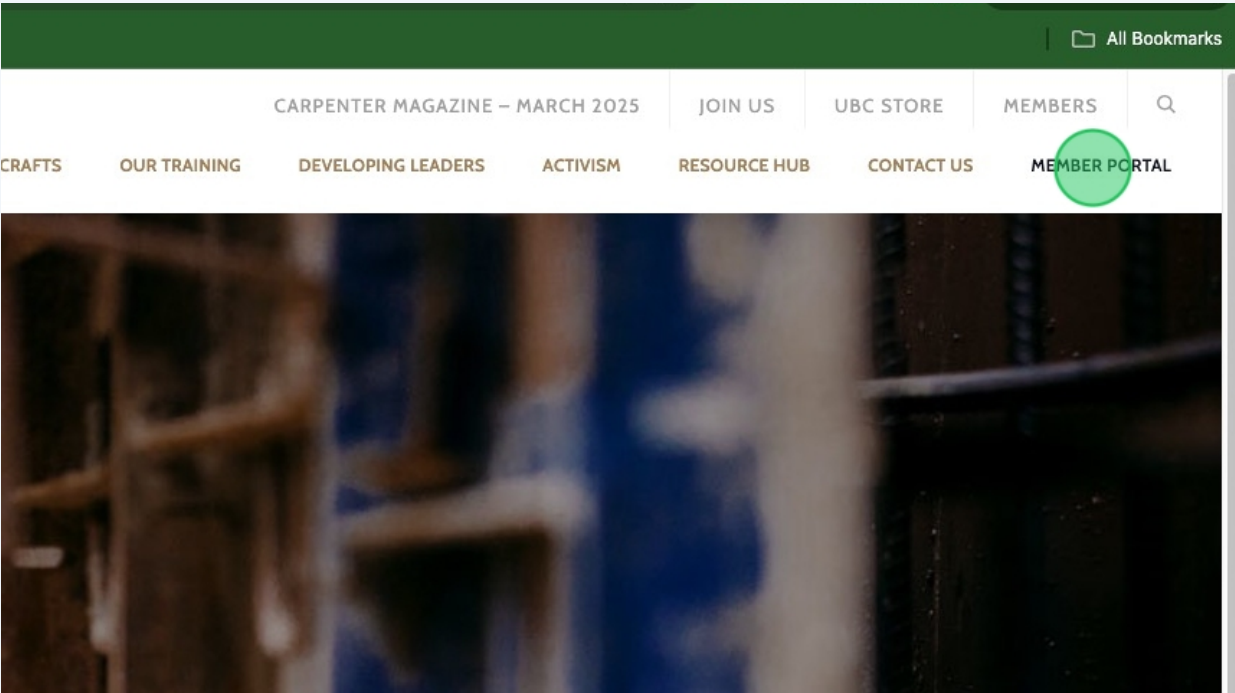


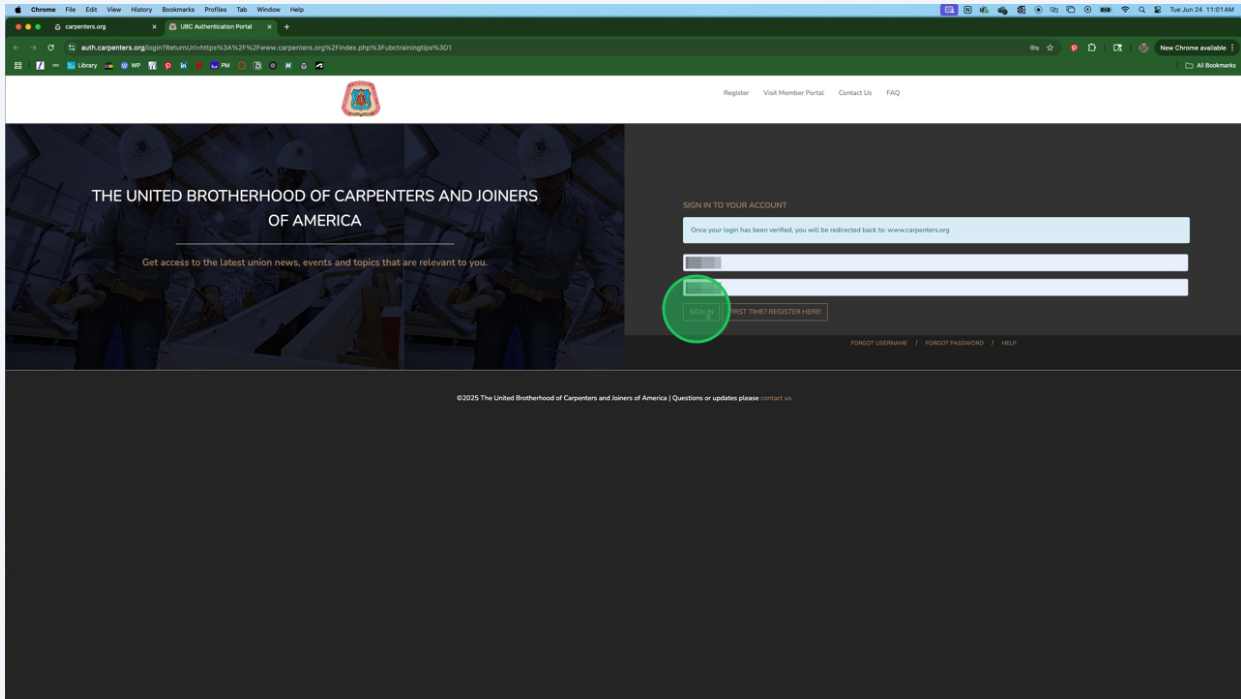
How to Request an Enhancement Class through Member Portal on Carpenters.org

1 Navigate to [Carpenters.org](https://carpenters.org) on your device and select "Member Portal"



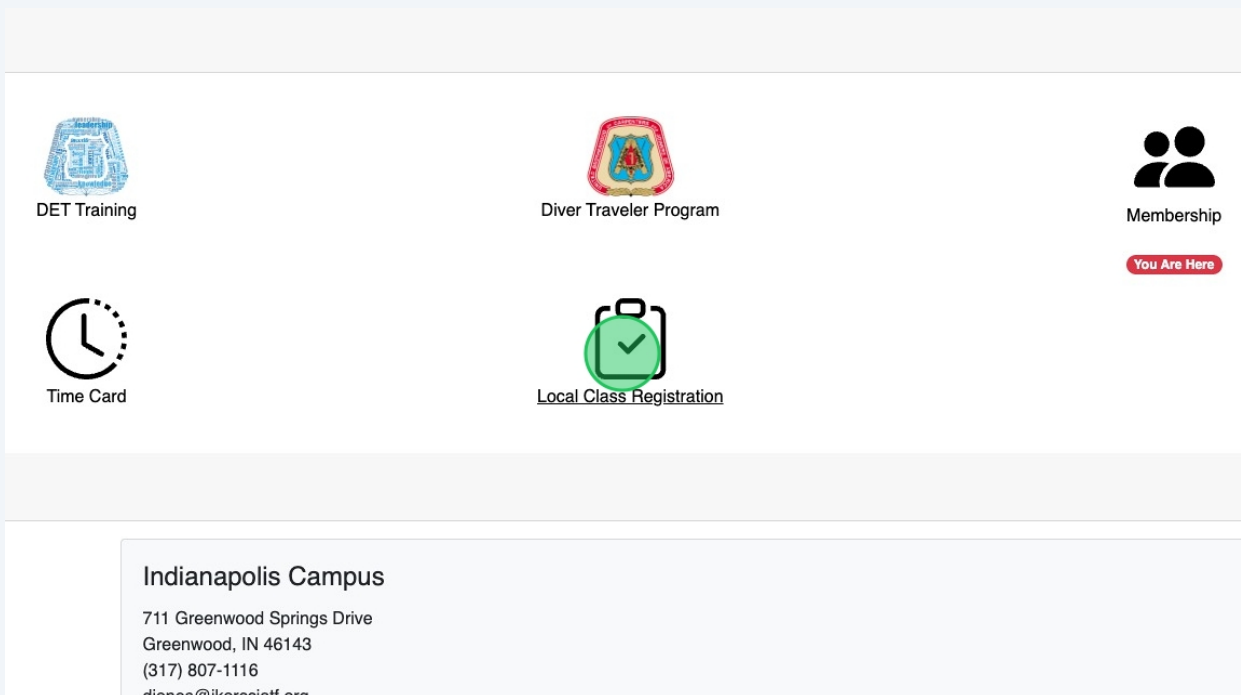
2

Sign in to Carpenters.org - options for signing up for first time users and for looking up user name and/or password



3

Click "Local Class Registration"



4

Click "Submit Request"

Shortcuts & Links to Other Websites



Update Contact Information



Member LMS



DET Training



My Training Verification Card



Training History



Time Card

Training



[My Training Verification Card](#)
[\[Download Training History\]](#)

Indianapolis Campus
711 Greenwood Springs Drive
Greenwood, IN 46143
(317) 807-1116
djones@ikorccjatl.org

Membership **Class Registration** My Training History

Request Status **Submit Request**

Your Registration Requests

Class Name

Rigger and Signaler Qualification (CITF) (7/21/2025 - 7/25/2025)

Class Craft: Meeting Times: 7:30 AM - 4:00 PM

Indianapolis Campus

5 Select the Enhancement Class you want to attend.

The screenshot shows the Member LMS interface. At the top, there are four navigation options: 'Update Contact Information' (My Training Verification Card), 'Member LMS' (Training History), 'DET Training' (Time Card), and 'Diver Traveler Program' (Local Class Registration). Below these is a 'Training' section with a blurred image and contact information for the Indianapolis Campus: 711 Greenwood Springs Drive, Greenwood, IN 46143, (317) 807-1116, and djones@ikorccjaff.org. A 'Filter Available Classes' button is visible, followed by a list of available classes. The first class is '.ENH Door Hardware' and the second is '.Probation Training'. A green circle highlights the '.ENH Door Hardware' class name. At the bottom, there is a copyright notice for the United Brotherhood of Carpenters and a URL: https://member-portal.carpenters.org/app/U-9010-1747/training/class-registration#.

6 Click "Request" You can only request classes at your registered training center

The screenshot shows the details for the Indianapolis Campus. The address is 711 Greenwood Springs Drive, Greenwood, IN 46143, (317) 807-1116, and djones@ikorccjaff.org. A green arrow points to the 'Request' button, which is highlighted with a green circle. Below the address, there are buttons for 'Expand All Classes' and 'Print Available Classes'. At the bottom, there is a copyright notice for the United Brotherhood of Carpenters and a URL: https://member-portal.carpenters.org/app/U-9010-1747/training/class-registration#.

7

Click "Yes" to Confirm and send the request to the training center

Please Confirm the Registration Request

Class: .ENH Door Hardware
 Class Dates: 10/20/2025 - 10/25/2025
 Training Center: Indianapolis Campus
 Class Craft: CARPENTER
 Meeting Times: 5:30 PM - 9:30 PM
 Seats Available: 16

Click **Yes** to confirm the Registration Request, or **No** if you do not wish to proceed.

Once you submit a request, the training center will take the appropriate action.

IMPORTANT: Submitting a request does not guarantee registration. Please contact your training center for additional information about your request.

Yes No

Indianapolis Campus
 711 Greenwood Springs Drive
 Greenwood, IN 46143
 (317) 807-1116

8

Click "Class Registration" to see your requests

Update Contact Information
 My Training Verification Card

Member LMS
 Training History

DET Training
 Time Card

Diver Traveler Program
 Local Class Registration
 You Are Here

Training

Indianapolis Campus
 711 Greenwood Springs Drive
 Greenwood, IN 46143
 (317) 807-1116
 djones@ikorcjatl.org

My Training Verification Card
 (Download Training History)

Membership Class Registration My Training History

Request Status Submit Request

Your Registration Requests

Class Name	Status	Requested
Rigger and Signaler Qualification (CITF) (7/21/2025 - 7/25/2025) Class Craft: Meeting Times: 7:30 AM - 4:00 PM Indianapolis Campus	Declined	6/23/2025
.ENH Door Hardware (10/20/2025 - 10/25/2025) Class Craft: CARPENTER Meeting Times: 5:30 PM - 9:30 PM Indianapolis Campus	Submitted	6/24/2025

© 2025 United Brotherhood of Carpenters
 Class 1.4.4.1 | Banner 1.4.4

9 If your schedule has changed, you can cancel the request by clicking here

Indianapolis Campus
711 Greenwood Springs Drive
Greenwood, IN 46143
(317) 807-1116
djones@ikorcccjatf.org

[View Available Classes](#) [Print Requests](#)

Status	Requested	Processed
Declined	6/23/2025	6/23/2025
Submitted	6/24/2025	[Cancel Request]

© 2025 United Brotherhood of Carpenters
Client 1.4.4 | Server 1.4.4

10 Click "Yes" to confirm your cancellation

Cancel Registration Request

Please confirm that you want to cancel your request.

Class: .ENH Door Hardware
Class Dates: 10/20/2025 - 10/25/2025
Training Center: Indianapolis Campus
Class Craft: CARPENTER
Meeting Times: 5:30 PM - 9:30 PM
Seats Available: 16

Click **Yes** to cancel the Registration Request, or **No** if you do not wish to cancel.

Yes **No**

Member LMS
Training History
Diver Traveler Program
Local Class Registration
You Are Here